



ST. ALBERT LATIN FESTIVAL 2026

Vendor Application Form 2026

(Saturday, August 15th, 2026 – Lions Park, 21 Sir Winston Churchill Ave, St. Albert, AB)

Company/Business Name: _____

Contact Person: _____

Title: _____ E-mail: _____

Telephone: _____ Fax: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

AHS Decal Number (Food Trucks Only) _____

Website: _____

FEES:

- _____ \$125 – Arts and Crafts, Non-Profit Societies, other Businesses.
- _____ \$250 – Food Vendors
- _____ \$650 – Food Truck

MANDATORY: All Vendors **MUST** have all documents required to participate in outdoor events.

Describe the food or product you would like to sell:

Signature: _____ Date: _____

By signing this contract, I hereby acknowledge my understanding and acceptance all rules and regulations of the event.

DEADLINE: July 3rd, 2026 - LIMITED SPACE -
 Please make cheque payable to: **St. Albert Latin Cultural Association**
 Or e-transfer to: salcalatino@gmail.com

St. Albert Latin Cultural Association SALCA
79 Sunset Blvd St. Albert, AB
T8N 0P2 (780) 237-6533

E-mail: salcalatino@gmail.com

Food Vendor Initials



ST. ALBERT LATIN FESTIVAL 2026

VENDORS REGULATIONS 2026

In the City of St. Albert will take place the event **ST. ALBERT LATIN FESTIVAL**. This event will be regulated under this participation agreement, which acts as a contract.

1. DATES, HOURS AND VENUE:

DATES & HOURS:

Saturday, August 15TH, 2026 from 12 pm to 9 pm

VENUE: Lions Park, 21 Sir Winston Churchill Ave, St. Albert, AB

2. PARTICIPANTS:

Companies, Private Enterprises, not-for-profit organizations, private and government sector organizations interested in promoting their brand and image, building community relations and contributing to the success of our event.

3. FEES: The fees to become a Vendor are the following:

\$125 – Arts and Crafts, Non-Profit Societies, Other Businesses.

\$250 – Food Vendors

\$650 – Food Truck

IMPORTANT: VENDORS MUST BE SELF SUFFICIENT

Each vendor is responsible for bringing their own tent, tables, chairs, lights, extensions cords, power supply (i.e. generator) and water if needed.

4. RESERVATION & PAYMENT CONDITIONS

Space is limited and reservations are accepted only with 100% payment with the application form.

Deadline: July 3rd, 2026

Payment:

By Cheque payable to: **St. Albert Latin Cultural Association**

By E-transfer to: salcalatino@gmail.com

5. FESTIVAL SET-UP / TEAR-DOWN SCHEDULE:

Set-Up: Saturday August 15th, 2026, from 8 am to 11 am

Tear-Down: Saturday August 15th, 2026, from 9 pm to 10 pm

NOTE: It is mandatory to comply with the schedule set-up. Set-up and tear-down outside of this schedule is not allowed.

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6. CONDITIONS

- Requests will be formalized exclusively through the presentation of the Food Vendor Application Form and directly with **St. Albert Latin Cultural Association (SALCA)**.
- 100% PAYMENT must be included in the application form for a Food Vendor to be considered.
- Cancellations up to and including **August 1st, 2026**, will receive a full refund of fees.
- **Cancellations after August 1st, 2026, will be NOT refunded.**
- All products offered for promote/exhibit/sale during the festival must be the same product included on the Food Vendor Application Form.
- All Food Vendor agree to indemnify, defend, and hold the **SALCA** harmless against any third-party claims arising from the event, excluding any negligence on the part of the **SALCA**.
- **SALCA** assumes no liability with respect to any property, of any kind, placed upon the premises by the Food Vendor.
- The Food Vendor are responsible for ensuring that all rental equipment is returned 1 hour after event close in the same condition in which it was received notwithstanding REASONABLE wear and tear and further agrees to accept any and all charges to restore equipment to its original condition; also assumes responsibility for any rented equipment that is DAMAGED during the rental period at an additional cost to cover repair(s) to the items(s) that will be determined at the discretion of **SALCA**.
- **SALCA** are not responsible for accidents or stolen items from any event's Food Vendor.
- **SALCA** are not responsible for Food Vendor products left over night.
- The Food Vendor shall be responsible for removing all equipment, displays, advertising materials and the like erected or placed on the premises immediately at the close of the festival.
- **SALCA** will take photos during the festival to use for promotional purposes. If you sign this contract, the Food Vendor automatically agree to allow **SALCA** to use **SALCA**'s photos for this purpose, and forfeit the right to legal actions against the **SALCA**, the festival or its members.
- **All Food Vendors must have their own liability insurance, SALCA is NOT** responsible for any event of injury, damage, accident or death that may occur to any member of the group during the event.
- Rain or no rain the event will take place. **No money refund will be issued in case of rain.**
- This is an institutional contract. It is not transferable.

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7. PROHIBITIONS

Food Vendors **are prohibited** from the followings acts and behaviours:

- 7.1 Transfer the booth partially or totally.
- 7.2 Sell, distribute, and promote any product, service or advertising from other company or business
- 7.3 Food Vendors are not allowed to weld, stick, paint or cause any damage of the venue.
- 7.4 Attract the public's attention by using loudspeakers or sound equipment or creating general discomfort
- 7.5 Food vendors are not allowed to sell alcoholic beverages. SALCA will have their own beer garden.

8. VENDORS MUST ADHERE TO ALL OF THE FOLLOWING SALCA GUIDELINES

- VENDORS must follow all instructions from SALCA staff. They must cease vending operation if requested.
- VENDORS are responsible for their assigned space. They must dispose of the waste that they generate in a timely manner throughout the event, and following the event, their space must be left clean and free from all garbage and debris. Waste must be disposed of in the dumpsters.
- VENDORS vehicles are not permitted to drive on the grass unless authorized by Salca personnel.
- Vehicles entering LIONS PARK may only drive on
- The maximum driving speed on LIONS PARK is 5 km/hr.
- VENDORS vehicles are allowed onsite for load in and load out only.
- All tents must be a maximum size of 10x10, unless otherwise approved by SALCA; they must be anchored by weights.
- Solicitation is prohibited on LIONS PARK; all sales must be made from the assigned area only.
- VENDORS must abide by all provincial health regulations including service and storage of food and beverage products. They must ensure all food personnel operate in a sanitary manner fulfilling their obligation to protect the health of event attendees.
- A fire extinguisher is required for any VENDORS with flammables
- Load out will only commence once clearance has been given to the Event Organizer by SALCA staff.

I _____ in representation of the company
_____ declare to understand the terms and conditions of
this contract and accept all rules and regulations of the event.

Food Vendor Initials